



Tarrant County Out-of-State Travel Request

Department: Precinct 4 Maintenance Facility		Name: Jerry (Doug) Deweese <i>**If applicable, list additional names below.</i>											
Conference/Seminar Name: CONEXPO CON/AGG 2023													
Destination: Las Vegas, NV		Dates: Departure: 03/13/2023-03/18/2023 Return:											
Project Expenditures: <table border="1"> <tr> <td>Transportation:</td> <td>\$ 1,200.00</td> </tr> <tr> <td>Hotel/Motel:</td> <td>\$ 3,500.00</td> </tr> <tr> <td>Registration:</td> <td>\$ 2,000.00</td> </tr> <tr> <td>Other (specify):</td> <td>\$ 1,000.00</td> </tr> <tr> <td>Total:</td> <td>\$ 7,700.00</td> </tr> </table>		Transportation:	\$ 1,200.00	Hotel/Motel:	\$ 3,500.00	Registration:	\$ 2,000.00	Other (specify):	\$ 1,000.00	Total:	\$ 7,700.00	Rationale: CONEXPO-CON/AGG's offers comprehensive education program and is one of the leading source to obtain cutting-edge information for today's challenging economy. Great resources for professional development and networking opportunities. Showcases the latest products, services, and technologies.	
Transportation:	\$ 1,200.00												
Hotel/Motel:	\$ 3,500.00												
Registration:	\$ 2,000.00												
Other (specify):	\$ 1,000.00												
Total:	\$ 7,700.00												
**Additional Person(s): Larry Christian		Funds Available in Department Budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (List department, line item and amount) <table border="1"> <thead> <tr> <th>Commitment #</th> <th>Fund #</th> <th>Cost Center #</th> </tr> </thead> <tbody> <tr> <td>588261</td> <td>26100-2023</td> <td>6410300000</td> </tr> </tbody> </table>		Commitment #	Fund #	Cost Center #	588261	26100-2023	6410300000				
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588261	26100-2023	6410300000											

Employee Signature: <u><i>Doug Deweese</i></u> Date: 10/18/2022	Court Order No: Date:	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved
Supervisor/Department Head Signature: <u><i>J.D. Johnson</i></u> Date: 10/18/2022		

This form is to be used for all out-of-state trips requiring advance approval by the Commissioners Court. Please submit this form as far in advance as possible. This form must be submitted to the Administrator's Office no later than 12:00 noon on Wednesday for inclusion on the following week's Commissioners Court agenda.



Tarrant County Out-of-State Travel Request

Department: <div style="text-align: center;">HIV Administrative Agency</div>	Name: <div style="text-align: center;">Kaitlyn Malec</div> <div style="text-align: center; font-size: small;">** If applicable, list additional names below.</div>															
Conference/Seminar Name: CQII Quality of Life and QI Expert Meeting																
Destination: <div style="text-align: center;">Rockville, MD</div>	Dates: Departure: November 28, 2022 Return: November 30, 2022															
Project Expenditures: <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <tr> <td style="width: 60%;">Transportation:</td> <td style="width: 40%; text-align: right;">\$ 400.00</td> </tr> <tr> <td>Hotel:</td> <td style="text-align: right;">\$ -</td> </tr> <tr> <td>Registration:</td> <td style="text-align: right;">\$ -</td> </tr> <tr> <td>Per Diem:</td> <td style="text-align: right;">\$ 115.00</td> </tr> <tr> <td>Other (specify):*</td> <td style="text-align: right;">\$ -</td> </tr> <tr> <td>Total:</td> <td style="text-align: right;">\$ 515.00</td> </tr> </table>	Transportation:	\$ 400.00	Hotel:	\$ -	Registration:	\$ -	Per Diem:	\$ 115.00	Other (specify):*	\$ -	Total:	\$ 515.00	Rationale: In partnership with the Institute for Healthcare Improvement (IHI), Center for Quality Improvement & Innovation (CQII) cordially invites you to participate in a two-day, in-person expert meeting to explore strategies to use quality improvement methodologies and tools to improve the quality of life of people with HIV served by Ryan White HIV/AIDS Program-funded providers across all funding streams.			
Transportation:	\$ 400.00															
Hotel:	\$ -															
Registration:	\$ -															
Per Diem:	\$ 115.00															
Other (specify):*	\$ -															
Total:	\$ 515.00															
**Additional Person(s):	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="3"> Funds Available in Department Budget? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO (List department, line item and amount) </td> </tr> <tr> <td style="width: 50%; text-align: center;">Commitment Account #</td> <td colspan="2" style="text-align: center;">Fund #</td> </tr> <tr> <td style="text-align: center;">588291</td> <td colspan="2" style="text-align: center;">Grant-2004</td> </tr> <tr> <td style="width: 33%; text-align: center;">Grant # (if applicable)</td> <td style="width: 33%; text-align: center;">Cost Center #</td> <td style="width: 34%; text-align: center;">Cost</td> </tr> <tr> <td style="text-align: center;">E0028-2023</td> <td style="text-align: center;">1132100000</td> <td style="text-align: right;">\$ 515.00</td> </tr> </table> <div style="font-size: small; margin-top: 5px;">*Hotel will be managed by CQII and Travel costs will be reimbursed to the County by CQII</div>	Funds Available in Department Budget? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO (List department, line item and amount)			Commitment Account #	Fund #		588291	Grant-2004		Grant # (if applicable)	Cost Center #	Cost	E0028-2023	1132100000	\$ 515.00
Funds Available in Department Budget? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO (List department, line item and amount)																
Commitment Account #	Fund #															
588291	Grant-2004															
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E0028-2023	1132100000	\$ 515.00														

Kaitlyn Malec <small>Digitally signed by Kaitlyn Malec Date: 2022.10.20 08:55:28 -05'00'</small>	Court Order No:	<input type="checkbox"/> Approved
Employee Signature Lisa Mutiah <small>Digitally signed by Lisa Mutiah Date: 2022.10.20 08:59:02 -05'00'</small>	Date:	<input type="checkbox"/> Disapproved
Supervisor/Department Head Signature	Date	

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Updated: Aug 2011